#### Payerpath CMS-1500 Training EDI Coordinator



Nevada Medicaid Provider Training

#### What will be covered...

- Benefits of electronic claim submission
- Required enrollment forms
- Submission contact information
- Signing on to Allscripts-Payerpath
- Creating and viewing claims
- Submitting a CMS-1500 claim form
- Copy claims feature
- View the remittance advice

#### • Electronic Data Interchange (EDI)

- Eliminates supply costs
  - Preprinted forms
  - Envelopes and postage
  - Allscripts-Payerpath claim submission is free
- Eliminates time-consuming processes and reduces claim errors
  - Document sorting and filing
  - Built-in validation checks
- Quicker processing and notification
  - Check claim status within 48 hours of submission

## **EDI Enrollment Documents**

Nevada Departme Health and Humar				Contact Us	DHCFP Home
Division of Health Care Fir			Sea	rch	Q
Providers - EVS - Pharmacy -	Prior Author	ization∓ Quick Links∓ Calendar			
Announcements Latest News	Flectro	onic Claims / EDI		Notific	ations
Web Announcement 1258         Reminders for Provider Types 64 and         55 Regarding Hospice Forms         Web Announcement 1257         Dutpatient Physician-Administered         Drug Claims That Denied or Voided         with Edit Code 0162 to be Reprocessed         Web Announcement 1256         Attention All Providers: New Form for         Requesting Termination of Service with         Existing Provider         Web Announcement 1255         Payerpath Claim Submission Training         for November 2016         Web Announcement 1254         2016 Annual Medicaid Conference         Presentations and Survey         View All Web Announcements	Electronic and elimi through a managem If you ha Telephon Fax: (775 EDI Enro EDI enrollr	c billing (also called Electronic Data Interchange or "EDI") nates costs associated with paper claims. You can submit a clearinghouse or through your existing, HIPAA-complian nempoftware. In questions, please contact our EDI Coordinator at: 177) 638-3472 5-8502 Collment Forms ment forms are for completion and submission by active of nd Nevada Check Up providers only.	electronic claims at business	Frequent (FAQs) [I If you are whose re applicatic processe terminati not have Provider after you This will ( authoriza being sub Please et submitted applicatic Packard 10 busine you rem ensure th	a A dedicaid provider evalidation on has not d by your on due date, you will access to the Web Portal the day t termination date. prevent any prior titions (PAs) from bmitted for approval. nsure that you have d your revalidation on to Hewlett Enterprise at least ess days prior to initation date to nat your application
eatured Links	FA-39	Payerpath Enrollment			sed on time.
Authorization Criteria	EDI Anno	ouncements			er Links
DHCFP Home	Title		Date		Information
EDI Enrollment Forms and Information EVS User Manual Online Provider Enrollment Provider Login (EVS)	Payerpath Claim Submission Training for November 2016       Oct.         Payerpath Claim Submission Training for October 2016       Sept 2016         Payerpath Claim Submission Training for September 2016       Sept 2016         Payerpath Claim Submission Training for August 2016       July			.6 Forms Provide	Forms Provider Enrollment Provider Newsletters

### **Allscripts-Payerpath Enrollment Documents**

- Enrolled providers may submit electronic Nevada Medicaid and Nevada Check Up claims free of charge through Allscripts-Payerpath.
- Simply complete Service Center Authorization form (FA-37) and the Allscripts-Payerpath Enrollment form (FA-39) located on the Electronic Claims/EDI webpage and submit your documents for processing.

### **Required Registration Forms**

- Enrollment forms for Allscripts-Payerpath: <u>www.medicaid.nv.gov</u>
- Send in one FA-37 (Service Center Authorization) form for each Group National Provider Identifier/Atypical Provider Identifier (NPI/API) unless billing each rendering provider as an individual

#### AND

 Send in one FA-39 (Payerpath Enrollment) form and include the names of all those who will be using this Payerpath account

# Form Submission and Contact Information

• Completed registration forms are to be mailed to:

Nevada Medicaid P.O. Box 30042 Reno, Nevada 89520-3042

- Faxed to: 775-335-8502
- Emailed to: NVMMIS.EDIsupport@dxc.com
- Upload forms to: www.medicaid.nv.gov then login to Electronic Verification System (EVS) website to upload documents
- For assistance, call 1-877-638-3472, option 2, select then option 0 and then select option 3 to speak with an EDI Coordinator

#### **Getting Started**

### **Accessing Payerpath**

On the Electronic Claims/EDI webpage, scroll down to the Allscripts-Payerpath link.

PayerPath Claim Submission Training for August 2014(Updated August 26, 2014)	July 25, 2014					
PayerPath Claim Submission Training	July 10, 2014					
EDI Announcement: Dual Use for 4010/5010 Formats Ends June 30, 2012	June 5, 2012					
Anesthesia Services Claims Submitted Electronically (Updated May 31, 2012)	May 4, 2012					
EDI Announcement: Nevada Medicaid Version 5010 Solution Limits Diagnosis Codes on 837P Transactions.	Apr. 2012					
EDI Announcement: Prepare for March 31, 2012, End Date for Dual Use of 5010 and D.0 Formats	Jan, , 2012					
Instructions for EDI Enrollment	Dec ber 2011					
Payerpath						
Enrolled providers may submit electronic Nevada Medicaid and Nevada Check Up claims free of charge the	rough Allscripts-Payerpath.					
Service Center Directory						
The Service Center Directory is a list of commercial clearinghouses currently registered with Hewlett Packard Enterprise. The list contains links to each clearinghouse's web site. Service Center Directory						
Provider Billing Manual: EDI Chapter						
The EDI chapter in the Provider Billing Manual provides answers to commonly asked EDI questions. Read the chapter						
Service Center User Manual						
The Service Center User Manual contains technical instructions for submitting and retrieving electronic tra guidelines, transaction testing and handling login problems. EDI registration instructions are also included Service Center User Manual						
EDI Companion Guides						
Title	Date					
Transaction 270/271 - Health Care Eligibility Inquiry and Response	February 2015					
Transaction 271U – Unsolicited Transaction – HIPAA Version 5010	February 2013					
Transaction 277U - Unsolicited 277 Claims Status Response - HIPAA Version 5010	October 2012					
Transaction 820 - Health Care Premium Payment - HIPAA Version 5010	October 2012					
Transaction 834 - Benefit Enrollment and Maintenance - HIPAA Version 5010 October 2012 🔨						
	February 2015					

8 Allscrip	ts	
		Contact Sales
Paye	rpath	<b>Sales</b> 1-800-334-8534
	e Management	Inside Sales 1-800-877-5678 (opt. 4 opt. 4)

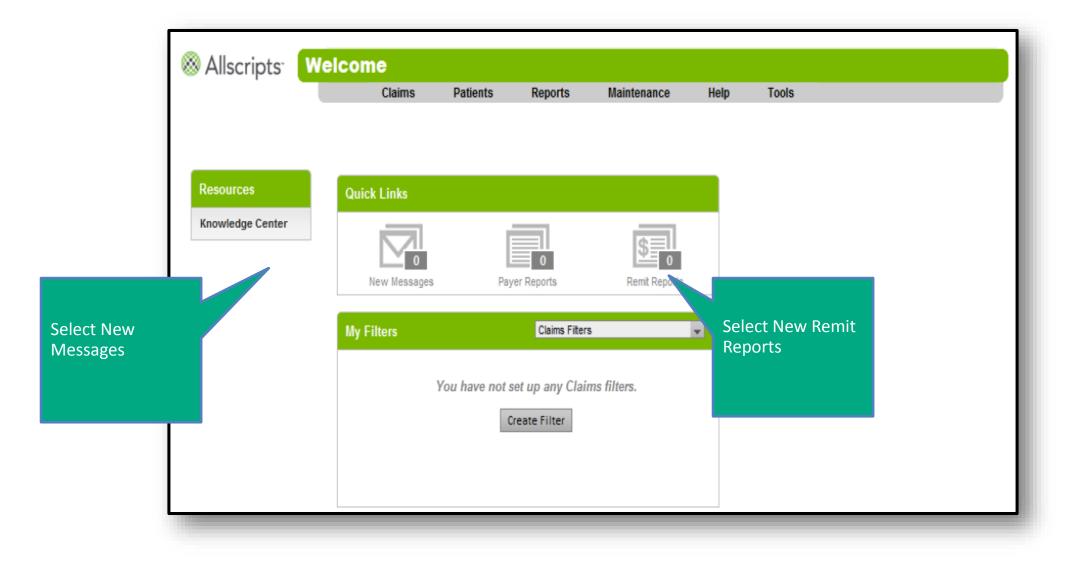
<u>www.payerpath.com</u> Select Payerpath Login

## Login Page

Allscripts Allscripts Payerpath Login	
	Customer Name: User Name: Password: Remember My Credentials
	Page Help     Forgot your Password?     Forgot your Username?     Change your Password.

Enter Customer Name Enter User Name Enter Password

# Welcome Page



### Welcome Page

🛞 Allscripts <sup>.</sup> 🛛 🗰	elcome					
	Claims	Patients	Reports	Maintenance	Help	) Tools
					_	
Resources	Quick Links					
Knowledge Center		ĺ		\$ 0		
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Please select Knowledge Center.

### **Knowledge Center**

⊗ Allscripts <sup>.</sup>	Allscripts Knowledge Center							
		Claims	Patients	Reports	Maintenance	Help	Tools	
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Training Materials Claims		Here, you wi the left.	ill find resourc	es designed to	help you fully utiliz	ze this web po	oortal. All documentation can be found divided into categories via the navigation bar to	
General Informatio	n 🕈							
ANSI Code Sets								
Miscellaneous								

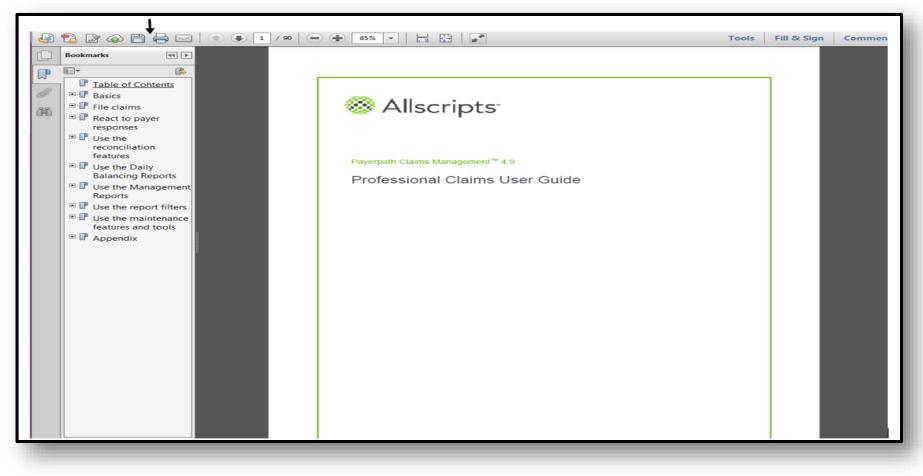
This is the Knowledge Center. Please select General Information.

### **Training Materials Claims**

Allscripts Know	edge Center						
	Claims Patients	Reports	Maintenance	Help	Tools		
Categories	General Information						
Training Materials - Claims	NV Medicaid Dental Cla	im Field Values					
General Information	NV Medicaid Institution	NV Medicaid Institutional Claim Field Values					
	NV Medicaid Profession	NV Medicaid Professional Claim Field Values					
ANSI Code Sets	ADA2002 Claim Field	ADA2002 Claim Field Values					
Miscellaneous	Report Enhancements						
	Payerpath ICD-10 Rea	y_Set_Go					
	Payerpath Changes in	Payerpath Changes in 4.11					
	Professional User Man	al					
	Institutional User Manu	al					
	Dental User Guide						

This is the General Information. Please select Professional User Manual.

### **Payerpath Professional Claims User Guide**



This is the Professional Claims User Guide.

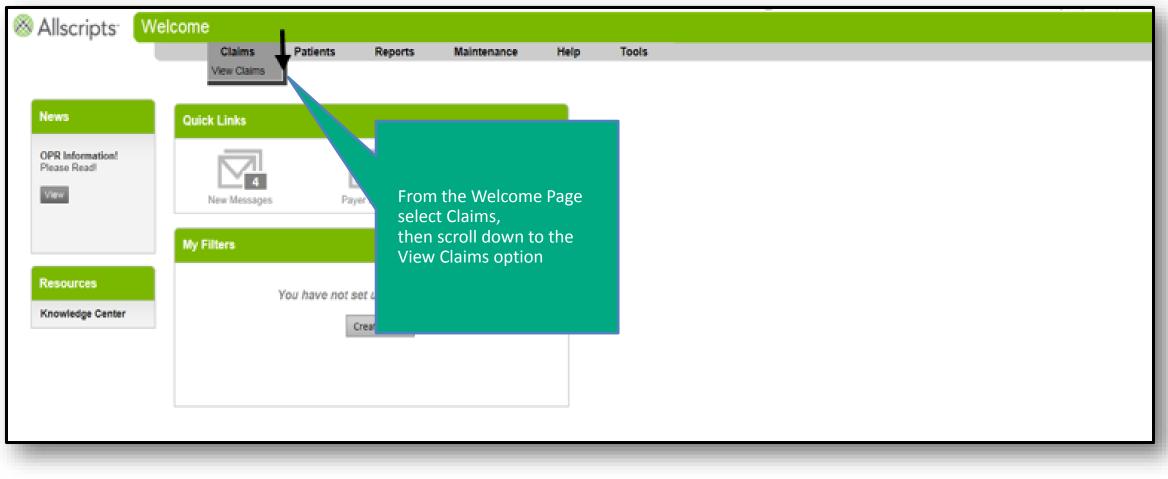
Please select the Save icon or Print icon in the top left corner.

# Learning Check

- 1. What is the website address you would use to directly login to Allscripts-Payerpath?
- 2. What is one of the first things you should do when getting started with Allscripts-Payerpath?
  - a. Print your remittance advice
  - b. Submit a claim
  - c. Copy a claim
  - d. Visit the Knowledge Center
- 3. Which documents should you review and/or print?
  - a. Payerpath Professional HCFA COB Instructions
  - b. Payerpath Professional User Guide
  - c. All of the above

#### **CMS-1500 Claim Form Submission**

#### **Submitting Professional Claim Form CMS-1500**



**Customer Support** 

Call 877-638-3472, option 2, then option 0, then option 3 | Mon-Fri 8 a.m. to 5 p.m. PT | Email: nvmmis.edisupport@dxc.com

#### Claims List Filter

Allscripts <sup>-</sup> Claims List Filter	
	tients Reports Maintenance Help Tools
Select Form: Type Professional	My Claim Filters
	Select:
	Name: Save Manage My Filters
	Selection Criteria
	Form Type: Professional
	All     All       Payer Group:     NV Medicaid Professional     Payer Name:
	ALL
Choose from Untransmitted (claims	Billing Provider:
not yet sent) or Transmitted (claims that have been sent)	Claim Status:
chat have been sent)	Untransmitted  ALL Deleted
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### How to Mark Your Claim for Send

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### How to Print & Save Your Claim

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Claim 1 of 27						View Changes Ru

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"Claims not modified within 90 days will be deleted""

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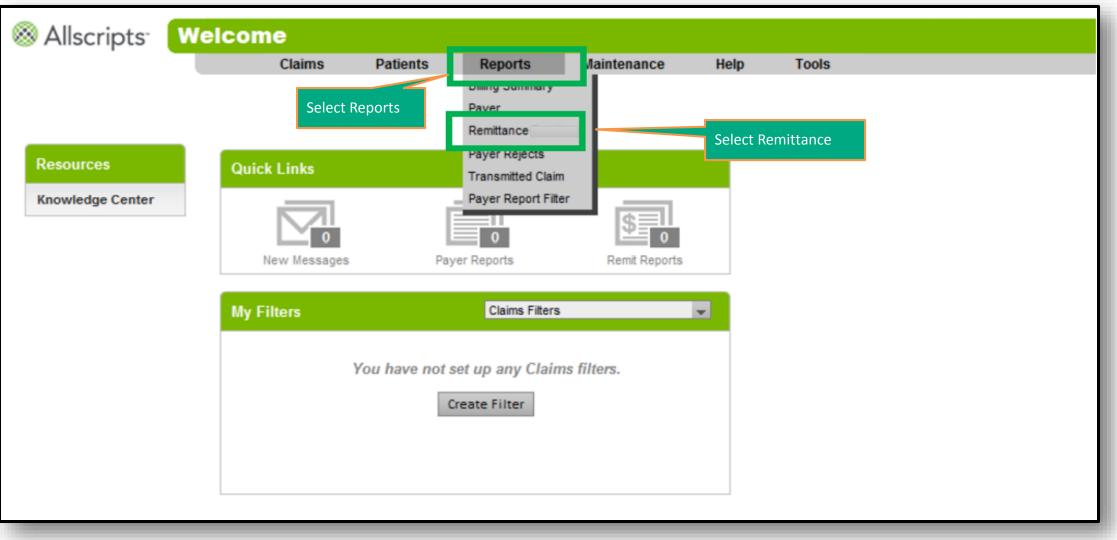
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available from the	P NVTRAI 1944	se25.00 s0.00 ⊻ H	
Untransmitted	P NV TRAIL AITHUD	\$100.00 \$0.00 ¥ H	
	F INVITAN AND AND TEM Other options available from th		
Claims List	Untransmitted Claims List includ	o \$0.00 \$0.00 ¥ H	
include selecting	P NV 1B DOULD AM LEMENV M	20.00 20.00 X H	
any claims to Print	Sciecting any claims in a rased	50.00 \$0.00 ¥ H	
	CLAIM TEME INVIN Status to Print or Mark for Send	\$0.00 \$0.00 ¥ H	
	F NV TRAININC. CLAIM TEME NV N	\$0.00 \$0.00 ¥ H	
	F NV TRAINING CLAIM TEMF NV N	\$0.00 \$0.00 Y H	
	NV TRAINING HILL THOMA HILLTHOOT NV MEDIC 100100100 04/12/16	\$0.00 \$0.00 ¥ H \$695.00 \$0.00 ¥ H	
	V IRANNA HILL THOMA HILLTHOMA NV MEDIC 10010100 04/05/16	\$535.00 \$0.00 ¥ H	
	F NV TRAINING. CLAIM TEMF NV MEDIC 10010010C 04/05/16	\$0.00 \$0.00 ¥ H	
	F NV TRAINING CLAIM TEME NV MEDIC 10010010C 03/16/16	50.00 S0.00 ¥ H	

\*\*\*Claims not modified within 90 days will be deleted\*\*\* \*\*\*Claims in Blue are assigned to Print Mail or Unassigned Payer\*\*\*

**Viewing Remittance Advice** 

## Remittance Detail



## Remittance Report Filter

<b>Remittance Report</b>	Filter						
Claims	Patients	Reports	Maintenance	Help	Tools		
					Select Criter	ria	
					● 0-90 Days ○ 9	91+ Days	
					From		Through
			Report Date	04/16/2016		04/23/2016	
	Select F	Report Dates	Payer	All Payers	3	~	
			NPI	:			
			View	Read	Unread Deleted		
				Display D	ownloadable Reports	Only	
					From		Through
			Check Amount	:			
			Check Number	:			
			Check Date	:	III.		
				В	ack To List	Apply Filter	Select Apply Filter

## Remittance Detail List

		Cla	ims Patients	Reports	Maintenance	Help	Tools				
Export to C		Check D	Pata will be listed: Paye	r, NPI, Check No	, Check Amount, Che	eck Date, Rece	ived Date and Stat	us			Sel
Pa	aver	NPI	Chec	<u>ck No</u>	Check Amt	Check Date	Received Date	Status			
NV Medica	aid Professional		210002480194059		\$5,290.08	07/19/2013	7/14/2013 4:50:53 AM	R	8	E View	
NV Medica	aid Professional		210002480191411		\$5,744.88	07/12/2013	7/7/2013 5:03:00 AM	R	H	E View	
NV Medica	aid Professional		210002480188786		\$4,909.39	07/05/2013	6/30/2013 5:04:37 AM	R	8	View	
NV Medica	aid Professional		210002480186066		\$4,660.83	06/28/2013	6/23/2013 4:56:53 AM	R	H	View	
NV Medica	aid Professional		210002480183559		\$9,760.75	06/21/2013	6/16/2013 4:37:07 PM	R		View	
NV Medica	aid Professional		210002480178481		\$4,435.92	06/07/2013	6/2/2013 4:51:43 AM	R	H	View	
NV Medica	aid Professional		210002480175928		\$7,708.32	05/31/2013	5/26/2013 5:03:05 AM	R	8	View	
NV Medica	aid Professional		210002480173295		\$2,000.59	05/24/2013	5/19/2013 4:55:41 AM	R	HI	View	
NV Medica	aid Professional		210002480170713		\$3,781.44	05/17/2013	5/12/2013 4:56:36 AM	R	8	View	
NV Medica	aid Professional		210002480168121		\$1,599.84	05/10/2013	5/5/2013 4:56:22 AM	R	HI	View	
NV Medica	id Professional		210002480165439		\$4,435.92	05/03/2013	4/28/2013 4:27:37 PM	R		E <u>View</u>	
NV Medica	aid Professional		210002480162845		\$2,181.60	04/26/2013	4/21/2013 4:54:13 AM	R	H	🛙 <u>View</u> –	

## Remittance Advice

⊗ Allscripts<sup>.</sup>

NV Medicaid - 835 Remittances

Customer Name:

Claim I	Detail											3
Patient Dem	nographics			Clair	n Information	•						
Name				Clain	Status:	1			Total Billed:			\$145.44
Pat Acct: Ins Id:	CLAIM TEMPLET			Clain	Num/ ICN:	2013193701	488301		Total Prov Pa	id:		\$145.44
Rend Prov	Service Date 05 Jul - 06 Jul 2013	Proc H2014	Mods	Rmrk Cd	Billed \$145.44	Allowed	Deduct	Coins Grp / Ro	/ Qty / Adj Amt	Prov Adj Cd/ Amt	Prov Paid \$145.44	Pat Bal Due \$0.00
		10.1		2010	\$145.44	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$145.44	\$0.00
Name				Clain	Status:	1	_		Billed:			\$363.60
Pat Acct:	CLAIM TEMPLET			Clain	Num/ ICN:	2013193701	488302	Claim Number,	/ICN Prov Pa			\$363.60
Rend Prov	Service Date 07 Jul - 11 Jul 2013	Proc H2014	Mods	Rmrk Cd	Billed \$363.60	Allowed	Deduct	Coins Grp / Ro	/Qty / Adj Amt	FIOV ALL CI	l Billed Am l Provider	
		0.5		1000	\$363.60	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$363.60	\$0.00
Name				Clain	Status:	1			Total Billed:			\$145.44
Pat Acct Ins Id:	Name of Ins	ured		Clain	Num/ ICN:	2013193701	489201		Total Prov Pa	id:		\$145.44
Rend Prov	Pat Account Insurance ID		Mods	Rmrk Cd	Billed \$140.44	Allowed	Deduct	Colns Grp / Ro	/ Qty / Adj Amt	Prov Adj Cd/ Amt	Prov Paid \$145.44	Pat Bal Due \$0.00
					\$145.44	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$145.44	\$0.00
Name:	— Service Date			Clain	Status	1			Total Billed:			\$363.60
Pat Acct:	e Procedure C	ode		Clain	Num/ ICN:	2013193701	489202		Total Prov Pa	id:		\$363.60
Rend Prov	Service Date 07 Jul - 11 Jul 2013	Proc H2014	Mods	Rmrk Cd	Billed \$363.60	Allowed	Deduct	Colns Grp / Ro	:/Qty/ Adj Amt	Prov Adj Cd/ Amt	Prov Paid \$363.60	Pat Bal Due
					\$363.60	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$363.60	\$0.00
Name:				Clain	Status:	1			Total Billed:			\$145.44
Pat Acct: Ins Id:	CLAIM TEMPLET			Clain	Num/ ICN:	2013193701	489401		Total Prov Pa	id:		\$145.44
Rend Prov	Service Date 05 Jul - 08 Jul 2013	Proc H2014	Mods	Rmrk Cd	Billed \$145.44	Allowed	Deduct	Colns Grp / Ro	/ Qty / Adj Amt	Prov Adj Cd/ Amt	Prov Paid \$145.44	Pat Bal Due \$0.00
					\$145.44	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$145.44	\$0.00

## Learning Check

- 1. You should always copy the template before entering claim information?
  - a. Yes
  - b. No
- 2. From the Welcome page, where do you go to start your submission of a claim?
  - a. Tools
  - b. Reports
  - c. Claims
  - d. Help
- 3. Will your claim be automatically submitted once it's in a passed status?
  - a. Yes
  - b. No

### **Nevada Medicaid Contact Information**

#### **EDI Help Desk**

Phone: (877) 638-3472 (select option 2, then select option 0, then select 3) Email <u>NVMMIS.EDIsupport@dxc.com</u>

#### Mailing Address:

Nevada Medicaid EDI Coordinator P.O. Box 30042 Reno, NV 89520-3042

#### Nevada Provider Training

Email <u>NevadaProviderTraining@dxc.com</u>

# Thank you