



TIP SHEET:

Learning Management System (LMS)

The Learning Management System (LMS) allows providers and staff to utilize the Nevada Medicaid Training Portal to access online and classroom-based learning activities and associated information.

You can use the LMS to do the following activities:

- Browse course catalogs and self-enroll in courses, including virtual instructor-led trainings.
- Access and launch the courses that you are enrolled in.
- View your personal calendar for at-a-glance reminders of your scheduled learning activities – both online and classroom-based.
- View and print the certificates you earn.
- View your transcript of completed learning activities.

Step 1: Access the Nevada Medicaid Training Portal at <https://lms-nv.myhcplatform.com>.

For the LMS to track, record and report learner activity, each learner must login with a unique username and password that identifies them within the system.

NEVADA MEDICAID

YOU ARE NOT LOGGED IN. **Log In**

HOME

Language: English **Go**

Welcome to the Nevada Medicaid Training Portal

Important Notice: Before you are able to search the Course Catalog, you will need to ensure that you are assigned to a Group. To do this please select the My Profile icon from the My Account page and update your enrollment. Please email us at ictrainingquestions@dxc.com for questions.

Attention Providers: to register for live, virtual instructor-led courses, log in or create an account. Then choose the desired course and session time from the Course Catalog titled "Virtual Instructor-Led Provider Courses".
Please email ictrainingquestions@gainwelltechnologies.com if you have any trouble with registration.



TIP SHEET:

Learning Management System (LMS)

Step 2: If you have already registered, enter your username and password. If you are not registered for the Nevada Medicaid Training Portal, click the “register here” link to display the registration form.

To register, complete the fields. Required fields are marked with a red asterisk (*).

Select Group Code “Provider” from the drop-down menu.

Step 3: Once logged in, select “Course Catalog” from the toolbar to enroll for a training course.



TIP SHEET:

Learning Management System (LMS)

Step 4: For self-paced courses, select “Provider Catalog.” For instructor-led courses, select “Virtual Instructor-Led Provider Courses” or choose an event from the calendar shown.

The screenshot shows the LMS interface with two catalog tabs: "Catalogs (2)" and "Courses (1)". The "Catalog: Provider Catalog" is selected, with a description: "This catalog houses training materials that may be specific to provider types or general information for all provider types." Below it, the "Catalog: Virtual Instructor-Led Provider Courses" is highlighted with a red box, with a description: "In this catalog, you will find all of our upcoming, Virtual Instructor-Led Provider Courses. These courses are live and led by one of our provider field representatives." Below the catalogs is a "Courses: 5" section. At the bottom, there is a "December 2021 - Events" calendar with a link to "Open [?]" and a table of dates from 28th to 1st.

Sun	Mon	Tues	Wed	Thu	Fri	Sat
28	29	30	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	1



TIP SHEET:

Learning Management System (LMS)

Step 5: Select the desired course from the list.

Sub-Catalogs (0) Courses (5)

- Reading a Remittance Advice Training**
The Division of Health Care Financing and Policy (DHCFP) and the Nevada Medicaid Provider Training Team will conduct training sessions regarding reading remittance advices. This training is a high-level overview and will cover the basics for viewing and reading a remittance advice.
- Claim Appeals, Adjustments, and Voids**
The Division of Health Care Financing and Policy (DHCFP) and the Nevada Medicaid Provider Training team will conduct training sessions for all provider types regarding Claims Appeals, Adjustments and Voids. This targeted training will include: how to properly appeal a denied claim, adjust or void a previously paid claim and locate valuable resources on the Nevada Medicaid website.
- Institutional Secondary Claims Billing Training**
All providers are invited to attend the Submitting Secondary Claims to Nevada Medicaid training sessions, which are offered each month and are open to all provider types. The workshops include step-by-step instructions on how to properly fill out specific steps in the Institutional (UB-04) claim submission process, Medicare Crossovers and Other Insurance (TPL).

Step 6: To enroll in a course, click **Enroll Now!**

COURSE CATALOG // READING A REMITTANCE ADVICE TRAINING Language: English Go

Reading a Remittance Advice Training

Enroll Now!

The Division of Health Care Financing and Policy (DHCFP) and the Nevada Medicaid Provider Training Team will conduct training sessions regarding reading remittance advices. This training is a high-level overview and will cover the basics for viewing and reading a remittance advice.

Lessons

Name	View Schedule
1. Reading a Remittance Advice Training	17



TIP SHEET:

Learning Management System (LMS)

Step 7: Select the desired session date and time. Click **Continue** to complete the enrollment.

Lesson	Sessions
Reading a Remittance Advice Training:	<input type="radio"/> December 14, 2021 @ 1:00 PM - 2:30 PM Location: Online Status: Seat(s) Available (99/100) <input checked="" type="radio"/> I will choose later.

[Continue](#)

Step 8: To view or complete a learning activity, select “My Account” from the toolbar and click the **GO** button to launch the course.

NEVADA MEDICAID

HOME COURSE CATALOG **MY ACCOUNT** CONTACT FIELD REPRESENTATIVES

PROGRESS: 80% (1 courses to complete)
PERFORMANCE: 100% (average score)
OVERDUE: 0 (Courses Overdue)

Calendar

Tuesday, December 14
1:00 PM Web Meeting: Reading a Remittance Advice Training

Learning Activities

Course	Due Date	Progress	View
Reading a Remittance Advice Training	-		GO

NOTE: Click the course title in the “Calendar” section to add this item to your external calendar (i.e., Outlook).