Revalidation and Updates

The Nevada Medicaid and Nevada Check Up Health Care Provider Web Portal (PWP) allows providers, or their delegates, to revalidate enrollment, and update their previously submitted provider enrollment information. The Provider Revalidation Application is to be used by providers who are due to revalidate their contract with Nevada Medicaid. Revalidations are required only once every five years. Except for f Durable Medical Equipment provider type 33) providers who must revalidate every three years. The online revalidation application will allow providers to revalidate and update their provider enrollment information up to 365 days in advance, except for ownership changes. Once a provider submits a revalidation application, a new revalidation application cannot be submitted. If a revalidation application has already been submitted and a provider attempts to begin a new one, the current application status will display.

The Provider Update Application is to be used by active providers to report any changes to their provider enrollment information, except for ownership changes. Once a provider submits an update application, a new update application cannot be submitted until the application in process reaches a finalized status. If an update application is in process and a provider attempts to begin a new one, the current application status will display along with the message: "The provider NPI has a change/update application in process. A new change/update application cannot be started until the current application is finalized."

Besides initiating revalidation and updating applications, providers also have the option to update demographics. The "Update Demographics" link redirects providers back to the Nevada Medicaid and Nevada Check Up Provider Web Portal (PWP) where they can update certain demographic data in real time. However, if an update application is already in process, demographic data cannot be updated until that application is finalized. For further instructions on how to update provider demographics, see the Provider Web Portal (PWP) User Manual Chapter 12.

Revalidation Application

To begin the Provider Revalidation Application:

1. Log in to PWP.



2. Provider "My Home" page is displayed.



3. Select the "Revalidate-Update Provider" link under Provider Services.



4. Revalidate-Update Provider page is displayed with list of locations linked to the NPI. It will also display the revalidation due date, license effective dates, and contract information for each service location.

ty Home > Revalidat	e-Update Provider	4				
	-					
Provider Location	•					
Duplicate providers	may appear in the resu	Its since a unique row is o	reated for each specia	ity.		
						Total Records: 2
Provider Name	Provider Type	Address	Revalidation Date	License	Contract	Action
ABC MEDICAL	Hospital, Inpatient	1234 MAIN STREET, RENO, Nevada, 23223- 2323	01/27/2024	213213 01/01/2020-01/31/2025	Inpatient Hospital Effective Date: 01/27/2021	Update Demographie OR Update Provider OR Revalidate Provider
	Hospital, Outpatient	1234 MAIN STREET, RENO, Nevada, 89511-	05/17/2028	123456 01/01/2023-12/31/2026	Outpatient Hospital Effective Date: 01/01/2023	Update Demographic OR

5. Select "Revalidate Provider" under Actions.

My Home > Revalidate-Update Provider

<u>NOTE</u>: If Revalidate Provider link does not display, the NPI/PT is not due for revalidation. The revalidation link will only appear if the NPI/PT revalidation due date is within 365 days of current date.

Provider Locations Puplicate providers may appear in the results since a unique row is created for each specialty. ?						
Total Records: 2						
Provider Name	Provider Type	Address	Revalidation Date	License	Contract	Action
ABC MEDICAL	Hospital, Inpatient	1234 MAIN STREET, RENO, Nevada, 23223- 2323	01/27/2024	213213 01/01/2020-01/31/2025	Inpatient Hospital Effective Date: 01/27/2021	Update Demographics OR Update Provider
						Revalidate Provider
ABC MEDICAL	Hospital, Outpatient	1234 MAIN STREET, RENO, Nevada, 89511- 3019	05/17/2028	123456 01/01/2023-12/31/2026	Outpatient Hospital Effective Date: 01/01/2023	Update Demographics OR Update Provider

6. Select "Proceed" on the redirect page.



7. The user will be authenticated through Provider Flex. Select Continue to proceed to the revalidation application.

User Authenticated
Select 'Continue' to access your application.
Continue 7

The Revalidation application appears. The Enrollment Information page is displayed to begin the revalidation application. Navigate through each page of the online application to add required information and make any necessary changes to the information on file. Note: The Enrollment Type, Provider Type and NPI fields will display as "read only" and can't be changed during the revalidation process.

Nevada Department of Health and Human Services	Nevada Depa Division of Hea	artment of Health and Human Services Ith Care Financing and Policy							
and Policy Portal	What would you lik	What would you like to do today?							
Sections	Revalidation								
Welcome									
Enrollment Information									
	Start Applica	ation							
	To start a new a	application you must first enter a valid NPI. Click the Search NPI but	tton, enter the NPI and hit search. Confirm the NPI is correct and the	en click Accept					
	NPI:								
	Enrollment Type								
	Individual								
	mulvidual								
	Provider Type								
	20 - Physician, N	I.D., Osteopath, D.O. ~		<u> </u>					
				L2					
	Add Your Spe	cialties							
	Code	Description	Primary	Actions					
	156	Urologic Surgery	Yes	Remove					
	Previous			Cancel & Return To Dashboard Next					
1 of 2 Completed		© 2025 Gainwell Techno	plogies Company, All rights reserved. Nevada Online Priva	ny Policy					

Once a Revalidation has been initiated, the application can be accessed or resumed at any time through the Provider Flex portal dashboard.

Update Application

To begin the Provider Update Application:

1. Log in to the PWP.



2. Provider "My Home" page is displayed.



3. Select the "Revalidate-Update Provider" link under Provider Services.



- 4. Revalidate-Update Provider page is displayed with list of locations linked to the NPI. It will also display the revalidation due date, license effective dates, and contract information for each service location.
- 5. Select "Update Provider" under Actions.

Provider Name	Provider Type	Address	Revalidation Date	License	Contract	Action
ABC MEDICAL	Hospital, Inpatient	1234 MAIN STREET, RENO, Nevada, 23223-	01/27/2024	213213 01/01/2020-01/31/2025	Inpatient Hospital Effective Date: 01/27/2021	Update Demographics
		2323			L	Dodate Provider
ABC MEDICAL	Hospital, Outpatient	1234 MAIN STREET, RENO, Nevada, 89511- 3019	05/17/2028	123456 01/01/2023-12/31/2026	Outpatient Hospital Effective Date: 01/01/2023	Update Demographics OR Update Provider

6. Select "Proceed" on the redirect page.



7. The user will be authenticated through Provider Flex. Select Continue to proceed to the Update application.



The update application appears. The Enrollment Information page is displayed to begin the application. Navigate through each page of the online application to add required information and make any necessary changes to the information on file.

NOTE: The Enrollment Type, Provider Type and NPI fields will display as "read only" and can't be changed during the update process.

Nevada Department of Health and Human Services	Nevada Department of Health and Human Services Division of Health and Human Services Division of Health Care Financing and Policy Division of Health Care Fi								
Division of Health Care Financing and Policy Portal	What would you lil	What would you like to do today?							
Sections	Revalidation								
Welcome									
Enrollment Information	Stort Applic	ation							
	Start Application								
	🔆 To start a new	application you must first enter a valid NPI. Click the Search NPI bu	utton, enter the NPI and hit search. Confirm the NPI is correct and the	en click Accept					
	NPI								
	• Franklau ant Toma								
	 Enrollment Type 			I					
	Individual	~		I					
	Provider Type			I					
	20 - Physician, I	M.D., Osteopath, D.O. v		N					
				4a'					
	Add Your Specialties								
	Code	Description	Primary	Actions					
	156	Urologic Surgery	Yes	Remove					
	Previous			Cancel & Return To Dashboard Next					
1 of 2 Completed		© 2025 Gainwell Techn	nologies Company. All rights reserved. Nevada Online Priva	cy Policy					

Once an Update has been initiated, the application can be accessed or resumed at any time through the Provider Flex portal dashboard.