HP Enterprise Services

834 Companion Guide – Benefit Enrollment and Maintenance Transaction

Nevada Medicaid Management Information System (NV MMIS)

State of Nevada Division of Health Care Financing and Policy (DHCFP) Medicaid Management Information System (MMIS)

In Support of the:
Nevada MMIS Takeover Project
Version 2.2
December 5, 2011



# Revision history

| 08/22/2011 | Removed yellow highlighting from email addresses, phone numbers, and various other statements in response to specific deliverable review comments. | 2   |
|------------|--|-----|
| 08/31/2011 | Removed Confidentiality and Trademarks section for consistency with similar documentation.   | ii  |
| 12/05/2011 | Takeover HPES  | All |



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| 834 Renefit Enrollment and Maintenance Transaction |   |



#### Introduction

The Health Insurance Portability and Accountability Act (HIPAA) requires that Medicaid and all other health insurance payers in the United States comply with the Electronic Data Interchange (EDI) standards for health care as established by the Secretary of Health and Human Services. The X12N Health Care Implementation Guides have been established as the standards of compliance and are online at:

http://www.wpc-di.com/HealthCareFinal.asp.

Additional information is on the Department of Health and Human Services website at: <a href="http://aspe.hhs.gov/admnsimp/">http://aspe.hhs.gov/admnsimp/</a>.

#### **Purpose**

HP Enterprise Services has prepared this Companion Guide and website, <a href="http://medicaid.nv.gov">http://medicaid.nv.gov</a>, to support Nevada Medicaid and Nevada Check Up billing. (Hereafter, Nevada Medicaid and Nevada Check Up are referred to as "Medicaid" unless otherwise specified.)

This Companion Guide shows enrollment roster data that HP Enterprise Services provides to Managed Care Organizations (MCOs) via the EDI 834 transaction.

At the end of each month, HP Enterprise Services creates an 834 transaction that contains the next month's recipient list, prospective capitation payment per recipient and provider payment date.

The recipient list is separated into three groups: Additions, Cancellations and Audits. It counts all recipients with at least one day of MCO enrollment in the current or subsequent month.

### **Ethnicity Codes**

The 834 transaction includes a race or ethnicity code in Data Element DMG05, Loop 2100A. Ethnicity codes are listed in the Addenda to the 4010 Implementation Guide (IG) for the 834 transaction.

#### Language Codes

The 834 transaction includes the ISO 639 language codes. The codes are sent in the LUI02 segment, Loop 2100A with LUI01 as "LE."



### ST/SE and ISA/ISE Envelopes



Additions, Cancellations and Audits are each listed in their own, separate ST/SE envelope. All three groups are contained in one ISA/ISE envelope. The intent of this structure is to clearly identify enrollment changes. Recipients who appear on the Addition list will also appear on the Audit list because they are participants for that month, and they are new Additions.

#### Questions?



For technical questions regarding claim submission or testing, call the Electronic Commerce Customer Support Help Desk at (800) 924-6741.

For enrollment or setup questions, please contact HP Enterprise Services EDI Coordinator at <a href="https://nvmmis.EDIsupport@hp.com">nvmmis.EDIsupport@hp.com</a>, (877) 638-3472.

#### **Revision History**

In the following table, information that has changed since the last version of this Companion Guide is highlighted yellow. In addition, Data Element DTP03 on IG page 34 was removed from this Companion Guide.





# 834 Benefit Enrollment and Maintenance Transaction

| Page | Loop | Segment      | Data Element  | Comments   |
|------|------|--------------|---|--|
| 183  |      | ISA          | ISA01: Authorization Information Qualifier            | "00" = No Authorization Information<br>Present   |
| 184  |      | ISA          | ISA03: Security Information Qualifier                 | "00" = No Security Information Present   |
| 184  |      | ISA          | ISA05: Interchange<br>ID Qualifier                    | "ZZ" = Mutually Defined  |
| 184  |      | ISA          | ISA06: Interchange Sender                             | "NVD FHSC FA"  |
| 184  |      | ISA          | ISA07: Interchange<br>ID Qualifier                    | "ZZ" = Mutually Defined  |
| 185  |      | ISA          | ISA08: Interchange Receiver                           | Medicaid Service Center  |
| 185  |      | ISA          | ISA12: Interchange Control<br>Version Number          | "00401" = Version Number   |
| 186  |      | ISA          | ISA14: Acknowledgment<br>Requested                    | "0" = No Acknowledgment Requested  |
| 186  |      | ISA          | ISA16: Component Element<br>Separator                 | ">"  |
| 188  |      | GS           | GS02: Application Sender's<br>Code                    | "NVD FHSC FA"  |
| 188  |      | GS           | GS03: Application<br>Receiver's Code                  | 4-digit Service Center code  |
| 189  |      | GS           | GS08:<br>Version/Release/Indust<br>ry Identifier Code | "004010X095A1"   |
| 27   |      | ST           | ST02: Transaction Set<br>Control Number               | Additions, Cancellations and Audit records will be in separate lists enclosed in separate SE/SA envelopes. |
| 31   |      | BGN          | BGN08: Action Code                                    | "2" = Additions or Cancellations  "4" = Audits   |
|      |      | <u> </u><br> |   |  |
| 32   |      | REF          | REF01: Ref ID Qualifier                               | "38" = Master Policy Number  |



| Page | Loop  | Segment | Data Element                           | Comments   |
|------|-------|---------|--|--|
| 32   |       | REF     | REF02: Reference ID                    | 10-digit MCO API   |
| 36   | 1000A | NI      | N102: Plan Sponsor Name<br>(P5)        | "Division of Health Care Financing and Policy"   |
| 36   | 1000A | N1      | N104: ID Code                          | "549999919"  |
| 38   | 1000B | N1      | N102: Insurer Name (IN)                | Provider's name  |
| 38   | 1000B | N1      | N104: ID Code                          | Provider's Federal Tax ID Number   |
| 44   | 2000  | INS     | INS03: Maintenance Type<br>Code        | Additions (021), Cancellations (024) and Audit records (030) will occur in separate ST/SE envelope groups. A maximum of 10,000 INS segments can occur in one ST/SE envelope. |
| 51   | 2000  | REF     | REF01: Ref ID Qualifier                | "OF" = Subscriber Number   |
| 52   | 2000  | REF     | REF02: Reference ID                    | 11-digit Recipient ID  |
| 55   | 2000  | REF     | REF01: Ref ID Qualifier                | "17" = Client reporting category   |
| 55   | 2000  | REF     | REF02: Reference ID                    | Program designation code   |
| 59   | 2000  | DTP     | DTP02 (356): Eligibility<br>Begin Date | The Medicaid Eligibility Begin Date occurs with Additions and Audit records.   |
| 59   | 2000  | DTP     | DTP02 (357): Enrollment End<br>Date    | The MCO Enrollment End Date is reflected at the Member Level on Cancellation records.  |
| 129  | 2300  | HD      | HD03: Insurance Line Code              | "HMO" = Health Maintenance<br>Organization   |
| 130  | 2300  | HD      | HD04: Plan Coverage<br>Description     | Benefit Plan package code  |
| 133  | 2300  | DTP     | DTP02 (348): Enrollment<br>Begin Date  | MCO Enrollment Begin Date occurs for Additions and Audit records.  |



| Page | Loop | Segment | Data Element                              | Comments   |
|------|------|---------|---|--|
| 134  | 2300 | AMT     | AMT01: Amount Qualifier<br>Code           | "P3" = Premium Amount  |
| 134  | 2300 | AMT     | AMT02: Monetary Amount                    | Capitation Amount  |
| 150  | 2320 | СОВ     | COB01: Payer Responsible<br>Sequence Code | Loop 2320 can occur 5 times and provide information to a Third Party Administrator.  |
|      |      |         |   | If HE-TPL-COVERAGE-CD = A (Medicare A), B (Medicare B), D (Dental), H (Hospitalization), K (Medicare Extended), L (Managed Care), M (Major Medical), P (Physician), R (Pharmacy), U (Uninsured Parent), Y (Medicare A – MCO), or Z (Medicare B – MCO), then COB01 = "P", else COB01 = "S." |
| 151  | 2320 | СОВ     | COB02: Reference ID                       | Third Party Liability (TPL) policy number  |
| 151  | 2320 | СОВ     | COB03: COB Code                           | "1" = Coordination Of Benefits (COB)   |
| 152  | 2320 | REF     | REF01: Reference ID<br>Qualifier          | "60" = Coverage Code Qualifier   |
| 152  | 2320 | REF     | REF02: Reference ID                       | TPL coverage type  |
| 156  | 2320 | DTP     | DTP01: Date/Time Qualifier                | "344" = COB Begin Date   |
| 157  | 2320 | DTP     | DTP03: Date Time Period                   | TPL begin date   |
| 156  | 2320 | DTP     | DTP01: Date/Time Qualifier                | "345" = COB End Date   |
| 157  | 2320 | DTP     | DTP03: Date Time Period                   | TPL end date   |

