



February 9, 2016
Announcement 1074

Reminders for Provider Type 63 (RTC) Regarding Prior Authorization Requests for Concurrent Reviews

Residential Treatment Center (RTC) providers are reminded to submit authorization requests for concurrent review with an accurate start date. It is the provider’s responsibility to provide accurate and complete information. Inaccurate or incomplete information can result in a delay or technical denial.

- The requested start date for a concurrent review should be the day after the previous authorization treatment period ends.
- Be sure the request does not have overlapping dates of service or unplanned lapses in service between the two authorization treatment periods.
- A concurrent review should be submitted 5 to 15 business days prior to the end of the previous authorization treatment period.
- Use form [FA-13](#) for Residential Treatment Center concurrent reviews. Enter the date of admission, number of RTC days and requested start date in section VI of the form:

VI. CLINICAL INFORMATION		
Date of Admission:	Number of RTC days requested:	Requested Start Date: