



**April 16, 2025**

## **Nevada Medicaid Web Announcement 3609**

### **Reminder to All Providers: Medical Record Documentation Policy**

The Division of Health Care Financing and Policy (DHCFP) would like to remind all providers about the policy updates regarding medical record documentation that went into effect on April 26, 2023, as detailed in [Medicaid Services Manual \(MSM\) Chapter 100 – Medicaid Program](#), section 103.13.

**Failure to comply with the medical record documentation policy in its entirety may result in services being denied and/or recoupment of Medicaid reimbursement.**

Per MSM Chapter 100, medical record documentation requirements apply to all records used to document any Medicaid-billable service, including but not limited to, service records, progress notes, consent forms, plans of care, assessments, prescriptions, medical orders, durable medical equipment (DME) invoices, delivery receipts, and prior authorization requests and approvals. All records must be legible, with all original content visible, and should include, at a minimum, the following information:

- Recipient's name
- Date of service
- Place of service
- Modality, such as telehealth audio-visual, audio-only, in-person
- Start and end time of service, as performed
- Procedure code or type of service provided
- Any additional requirements in the specific MSM provider type policy and billing guide
- Name, credentials and signature of the actual rendering provider, including date of signature
- If the record consists of multiple pages, the recipient's name, date of service and page number must appear on each page

Advance notice of the Public Workshop was given to providers in [Web Announcement 2986](#). DHCFP held the Public Workshop on February 15, 2023, and a Public Hearing on April 25, 2023. Providers can review the agenda and attachments for both the [Public Workshop](#) and the [Public Hearing](#) on the DHCFP archive pages.