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Announcement 449

## **Instructions for Locating the Final Determination of a Prior Authorization Request Submitted to Magellan Medicaid Administration**

When using the online system to locate the final determination of a prior authorization request submitted to Magellan Medicaid Administration, please follow these instructions:

1. Use any of the Search Options. Have your "Authorization Tracking Number" and/or the starting service date available in order to find the prior authorization.
2. When the search results appear at the bottom of the screen, click on the "Authorization Tracking Number" link.
3. When the next results appear, if a "view" link is populated in the "Medical Citation" field, click on that link to view the final determination.

The final determination of a prior authorization request submitted to Magellan Medicaid Administration may also be available by calling the automated response system (ARS) at (800) 942-6511. Have the prior authorization number available to enter when prompted.