



November 16, 2012

Announcement 534

New Fax Numbers for ADHC, LOC, PASRR, PCS and Dental Forms

Fax numbers providers use to submit some prior authorization forms to HP Enterprise Services (HPES) were changed on November 5, 2012, in order to enhance the authorization process. The process enhancement allows documents to go directly to the staff responsible for authorizing the services.

Fax numbers have changed only for the forms listed below. Prior authorization forms not listed here will continue to be faxed to 866-480-9903.

Dental services: The fax number for form FA-26A Dental History Request has been changed to 855-709-6848. Dental prior authorization requests that do not require x-rays (submit with the ADA claim form marked prior authorization) may be faxed to 855-709-6848.

The new fax numbers are indicated at the top of each form and are listed in the following table.

Form Number	Form Name	New Fax Number
FA-17	Adult Day Health Care (ADHC)	855-709-6846
FA-18	Level 1 Identification Screening for PASRR	855-709-6847
FA-19	Level of Care Assessment for Nursing Facilities	855-709-6847
FA-20	PASRR and LOC Copy Request	855-709-6847
FA-21	PASRR and LOC Data Correction Form	855-709-6847
FA-22	Screening Request for Pediatric Specialty Care Services	855-709-6847
FA-24	Personal Care Services (PCS) Prior Authorization	855-709-6846
FA-24A	Coordination of Hospice and Waiver or Personal Care Services (PCS)	855-709-6847
FA-24B	Legally Responsible Relative Waiver For the Personal Care Services Program	855-709-6846
FA-26A	Dental History Request	855-709-6848