



September 11, 2014

Announcement 803

Reminders for Checking Eligibility on the Provider Web Portal

The following reminders will assist providers when checking recipient eligibility on the Provider Web Portal.

- When checking eligibility, enter the recipient information and click "Submit." After clicking the "Submit" button, the eligibility displays in the Eligibility Verification Information section in the lower part of the Eligibility Verification Request screen. You can then click on the coverage and other insurance links in the Eligibility Verification Information section to view additional information.

My Home **Eligibility** Claims Care Management Resources Switch Provider

Eligibility

Eligibility Verification Request ?

* Indicates a required field.
Enter the recipient information. If Recipient ID is not known, enter SSN and Birth Date or Last Name, First Name and Birth Date. Please verify response below as not all information is currently used during search.

Recipient ID Last Name First Name

SSN Birth Date

*Effective From Effective To

Service Type Code Search

Service Type Code

Eligibility Verification Information for from 10/28/2013 to 10/28/2013

Recipient ID	Birth Date		
Coverage	Effective Date	End Date	Primary Care Provider
MEDICAID FFS	10/28/2013	10/31/2013	0000000000
XIX EMERGENCY	10/28/2013	10/31/2013	0000000000
Other Insurance Detail Information			

- If you need to check eligibility for a second recipient, navigate back to the Eligibility Verification Request screen if you clicked on the coverage or other insurance links. Click the "Reset" button to clear the previously submitted recipient information. Then, complete the recipient information fields and click the "Submit" button to display the eligibility information for the new recipient.