



October 22, 2014

Announcement 823

Attention All Inpatient Facilities: Prior Authorization Processes for Inmate Hospitalizations

The following reminders explain the processes for obtaining prior authorization (PA) for hospitalizations for state inmates.

- **For emergency hospitalizations:** The PA request will be retrospective, unless the recipient is already Medicaid eligible, in which case submit the request as you would for any other recipient.
- **For preplanned hospitalizations:** Once the date has been set for the procedure, the Nevada Department of Corrections (NDOC) will request Medicaid eligibility. The provider will check as they do for any recipient to see if the recipient is currently eligible prior to admission (when the procedure is scheduled and at admission). If the inmate is eligible, submit the request as you would for any other recipient. If the recipient is not eligible, the request will be retrospective.

Note: The prior authorization request must include the real name and Social Security Number of the inmate.

Nevada Medicaid claims for hospitalization services for inmates are to be submitted to HP Enterprise Services, Attn: Claims, P.O. Box 30042, Reno NV 89520-3042.