



June 16, 2015 (Updated September 10, 2015)

Announcement 931

Hospital Presumptive Eligibility Annual Training Calendar Dates and Sign-up Guidelines

The Division of Welfare and Supportive Services (DWSS) will be conducting Hospital Presumptive Eligibility (HPE) training(s) for providers who would like to participate in the Hospital Presumptive Eligibility determination process. The HPE trainings will be held on a quarterly basis. The next three-day training sessions are scheduled for:

Northern Nevada	Southern Nevada
DWSS – Carson City District Office 2533 N. Carson St. Carson City, NV 89706	DWSS - Southern Professional Development Center 701 N Rancho Rd Las Vegas, NV 89107
August 10 – August 12	August 10 – August 12
October 19 – October 21	October 21 – October 23

In an effort to maximize state resources, as training time and space is very limited, it has been requested by DWSS that the minimum requirements be established as follows:

- In order to qualify for HPE enrollment training, Addendums and sign-up sheets must be completed, signed by the Hospital Administrator and approved by the Division of Health Care Financing and Policy (DHCFP) 10 business days prior to the date of the requested training. If the 10-day deadline is not met, the provider will need to wait to sign up for the next available training session.
- A minimum of 5 individuals will need to be enrolled in order for the training to be held, not to exceed 18 attendees (Northern Nevada) and 15 attendees (Southern Nevada).
- If the minimum class size cannot be established in either Northern Nevada or Southern Nevada, the provider will have the option of sending their attendees to the location that has the largest attendance. For instance, if there are 3 individuals registered to attend the Northern class and 10 individuals are registered for the Southern class, the training will be held in the South and the provider has the option of sending the attendees from the North to the location in the South or waiting for the next quarterly training.

The HPE Provider Addendum and the associated training sign-up sheet can be found on the Provider Enrollment webpage at www.medicaid.nv.gov. Please ensure all registration information is submitted to DHCFP@DHCFP.nv.gov within 10 business days prior to the date of each training session as training space is limited.

Once your registration has been approved, a confirmation email will be sent to you regarding the time and location of the training.

If you have any questions or concerns, please contact Ashley Barton at ashley.barton@dhcfp.nv.gov.